

**San Diego Met High School Foundation
May 2018 Executive Meeting Minutes**

Date, Time, and Location: Wednesday, May 16, 2018 at 4619 Viewridge Ave, San Diego, CA 92123

Meeting called to order by Meridith Coady at 6:06pm

Attendance: Julie Bonnardel, Melissa Agudelo, Shawn Coady and Meridith Coady.

March Meeting Minutes: Minutes were approved as presented. Shawn Coady made a motion to approve the minutes with Melissa Agudelo seconding the motion. They were approved unanimously.

Principal's Report: given by Melissa Agudelo

- Staff is in the middle of 2018-2019 planning. Anticipated changes include an increase in projects, more active learning opportunities, revitalizing exhibitions, more Project Based Learning opportunities. Teachers will also be transitioning to become “content specialists” in addition to their advisory responsibilities and will be developing partnerships with their colleagues. More information will be forthcoming on these initiatives.
- The staff is developing a “culture calendar” to include things like First Fridays, Deep Dive Days, and Leaving to Learn.
- We recently had our WASC (Western Association of Schools and Colleges) accreditation visit and received a positive report. They will return in one year for a follow up accreditation visit.
- The funds remaining in the SRL grant will be used for the Big Bang conference in Atlanta occurring in late July.
- Appreciation was expressed for the Foundation’s support of the branded items for outreach. The cost came in under what was approved because staff and students were able to locate items already on campus that could be reused and repurposed.
- Mesa College is on track with their construction projects. In January 2019, we’ll be able to occupy all of the K building.
- There is discussion about ongoing and future collaboration with Mesa professors on Met projects. There is also discussion about dual enrollment where attendance in classes at Mesa could be in place of a requirement at the Met.
- Enrollment for 2018-2019 continues to be strong; there are 34 confirmed enrollees for 9th grade. Total enrollment is projected between 165 – 170 students.
- A new ASB was elected. The 2018-2019 copresidents are Carson and Delphinia. Melissa will extend an invitation for them to join us at a Foundation meeting.

Treasurer's Report: given by Shawn Coady

- The financials have been reconciled through May 16, 2018. Shawn Coady made a motion to approve the financials with Melissa Agudelo seconding the motion. They were approved unanimously.
- The board reviewed the restricted fund balances.
- A reminder that the annual audit will be conducted in July 2018.

Old Business:

- There was discussion about scheduling an appreciation event for key donors and staff. The decision was made to host a reception at Marina Park with a host bar and snacks. No Foundation funds will be used for this event. The proposed date for this is June 7th in the late afternoon/evening. All staff and their guests, key donors, and foundation board members will receive invitations. Meridith will take the lead on this event.
- The feedback from the mentor appreciation luncheon was positive. The event was well received by staff, students, and mentors.
- The student awards celebration has been tabled for this year. The principal's advisory committee is working on developing a plan for 2018-2019 and will advise the Foundation if they have any funding requests for this event. The intent now is to connect it to the exhibition process.
- The annual calendar is still being developed. This will be tabled for the July 2018 meeting and a fundraising calendar will be developed to complement the planned 2018-2019 events.

New Business:

- There were no additional board nominations. The 2018-2019 board was elected via voice vote as indicated in the bylaws. Results of the elections are as follows:
 - Meridith Coady – President
 - Julie Bonnardel – Vice-President
 - Shawn Coady – Treasurer
 - Lucy Benner – Member At Large
 - Open – Secretary
 - Open – Auditor
- We discussed the need to add language to the bylaws that allow us to roll funds from one fiscal year into the next. We will include this during the next bylaw review.
- The discussion of the 2018-2019 budget was tabled for the July meeting.

Announcements:

Next meeting is Wednesday, July 18, 2018 at 6pm at Appstar Financial, 4619 Viewridge Avenue, San Diego, 92123.

Meeting adjourned at 7:45pm

Minutes compiled by Meridith Coady

Minutes approved on July 30, 2018